Battle Town Council

A meeting of the ESTATES COMMITTEE will be held on
TUESDAY, 6 October 2026 at The Almonry, High Street, Battle at 7.15pm.

To Cllrs: A Barton (Chairman), S Burton, V Cook, J Exley, P Morley, D Silk
(with copies to other Members for information)

Committee members are hereby summoned to attend the meeting
in order to transact the following business.

In the interests of the environment, you are requested only to print if necessary

Please note meetings are recorded to aid production of minutes

Public Question Time 7.15-7.30pm

A G E N D A

Carol Harris
Town Clerk
30 September 2026

1. **To record and receive apologies for absence**

2. **Disclosure of interest:** To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.

3. **To approve and sign the Minutes** of the previous meeting held on 4 August 2026

4. **To receive the Clerk's report**

5. **To consider scheduled Cemetery & St Marys Churchyard matters**

a) To receive options for access to grave spaces for wheelchair users and agree any action
b) To consider works to the mortuary building
c) To note emergency tree works carried out at St Marys Churchyard due to broken tree limb
d) To consider request for tree walk and talks in aid of Mayor's Charity
e) To review Action Plan for Cemetery 2023-2027; not elsewhere on the agenda
   i. To note completion of annual memorial safety inspection and notification that plastic flowers are no longer permitted
   ii. Review Cemetery Policy & Funerary Agreement
   iii. Review cemetery fees and charges
   iv. Include article in winter BTC newsletter to raise awareness of facilities
   v. Review maintenance of cemetery in relation to the Council's Statement on the Environment and the Estate Management Plan

6. **To consider scheduled Remainder of BTC's estate matters**

a) To consider renewal of Agreement to manage the Abbey Green
b) To consider suggestion for water fountain on the Abbey Green
c) To consider request from Battle Marketing Group for A frame on Abbey Green
d) To review Action plan for the remainder of BTC's estate 2023- 2027; not elsewhere on the agenda
   i. Refurbishment of the Abbey Green – Agree timeframe and amounts to be saved into EMR

ii. Review fees, charges and rents and recommend any increases

7. Financial matters

a) To receive budget report to 31 August 2026

b) To receive quotes for tree survey and consider appointment of surveyor

c) To note criminal damage to water harvesting system and agree alternative method of repair

d) To receive a report and consider trial of electric All-Terrain Vehicle for a week at a cost of £780

e) To consider submission of Expression of Interest for Climate Emergency Bonus Fund for an electric All-Terrain Vehicle

f) To receive and consider recommendations for replacement grounds maintenance equipment and Ear Marked Reserve for replacement of major equipment

8. To consider non-scheduled matters relating to the recreation grounds, allotment sites & street furniture

a) To receive response from Southern Housing on access to Netherfield Hill allotments and consider action

b) To review quotes for Pavilion landscaping works and agree any action

c) To note damage to entrance gate at Telham Playing Field and consider any action

d) To consider request to accept responsibility for benches at Netherfield, not on Council land

9. To receive a report regarding Battle for Change / Coronation Gardens

10. To consider Budget for 2027-28, for recommendation to Finance & General Purposes Committee

11. To receive six monthly report for presentation to October Full Council meeting

12. To receive Correspondence & Communications received post Agenda circulation

13. Matters for information / future agenda items

- Scheduled matters relating to Allotments, Recreation Grounds and Street Furniture & Lighting
  - To note RoSPA play inspection reports and consider any action
  - To consider sound boards for Pavilion
  - To receive an update on Cherry Garden shed and agree any action
  - To receive suggestion on bin styles and frequency of emptying and agree any action

14. Date of next meeting: **1 December 2026**

MEETINGS OF BATTLE TOWN COUNCIL AND ITS STANDING COMMITTEES ARE OPEN TO THE PUBLIC