Battle Town Council

A meeting of the FINANCE & GENERAL PURPOSES COMMITTEE will be held at The Almonry, High Street, Battle on TUESDAY 29 SEPTEMBER 2026 at 7.15 pm

To Cllrs: S Burton (Chairman), V Cook, A Barton, D Wheeler, N McLaren
With copies to other Members for information

PUBLIC QUESTION TIME 7.15 pm to 7.30 pm

In the interests of the environment, you are requested only to print if necessary

Please note meetings are recorded to aid production of minutes

A G E N D A

Carol Harris
Town Clerk
21 September 2026

1. **To receive and record apologies for absence**

2. **Disclosure of interest** - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct**.**

3. **To approve and sign the minutes of the meeting of 30 June 2026**

4. **To receive the Clerk's report**

5. **To receive minutes and consider recommendations from Sub Committees**

a) **Climate & Ecology Sub Committee**: no meeting held
b) **Marketing Sub Committee**: no meeting held
c) **Personnel Sub Committee**, meeting 21 September 2026 with recommendations:

- that the role previously agreed for a grounds person should be for a permanent (not seasonal) part-time Facilities Manager position;
- an additional £45,000 should be added to the salaries budget (100 4000) to accommodate an additional staff member at item 8 and a potential increase in administration hours. This will also require an increase for budget of £20,000 to Employers NI & Pension (100 4005)

6. **Almonry building**

a) To review **fees and charges for Almonry**
b) To receive quotes for **provision of CCTV**
c) To receive and consider quote for **Almonry gate repairs**
d) To note concerns of **damp conditions internally and externally** and consider action
e) To note further repairs required to **Platform Lift**

7. **Almonry garden**

a) To receive recommendations for work to **Judas tree** and agree action
b) To agree **purchase of additional trees**, in collaboration with Beautiful Battle

8. Financial matters

a) To receive **budget report to 31 July 2026**

b) To review and authorise Chairman to sign **bank quarterly reconciliation at 30 June 2026**

c) To note agreement of 3 year renewal of Mulberry Local Authority Services Ltd as **independent and competent internal auditors** and agree **interim audit**

d) To receive quotes for **replacement photocopier lease**, due March 2027

e) To note **Insurance renewal for 2026-27**

f) To note increase **in Direct Debit for Observer newspaper**

g) To note **subscription to Parish Online**

9. To review project priorities

10. To consider Budget 2027/2028 for Almonry, Administration, Civic Expenses and Grants & Donations

11. To review and consider amendments/updates to policies:

a) Members Allowances

12. To agree six monthly report for submission to October Full Council

13. To review Action Plan, items not elsewhere on the agenda

14. To receive correspondence and communications received post agenda publication

15. Matters for information and future agenda items

- To consider proposed cycles of maintenance and replacement for Council's assets
- To consider options for energy efficiency and heating – Energise Sussex Coast
- To receive half year report and review savings or appropriate virements to and from Ear Marked Reserves

16. Date of next meetings: 24 November 2026

ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES ARE OPEN TO THE PUBLIC