Battle Town Council

A Meeting of the COUNCIL will be held on TUESDAY, 21 APRIL 2026 at The Almonry, High Street, Battle at 7.15pm

Members are hereby summoned to attend the meeting in order to transact the following business.

In the interests of the environment, you are requested only to print if necessary.

Please note meetings are recorded to aid production of minutes.

PUBLIC QUESTION TIME 7.15 pm to 7.30 pm

A G E N D A

Carol Harris
Town Clerk
15 April 2026

1. **To receive and record apologies for absence**

2. **Disclosure of interest** In accordance with the Code of Conduct adopted by the Council, to declare any personal or pecuniary interests of Councillors on matters to be considered at the meeting, the nature of any interest and whether that interest is prejudicial.

3. **To approve and sign the minutes of the Council meeting of 17 March 2026**

4. **To receive a report from the Town Clerk**

5. **To receive reports from County Councillor and District Councillors**

6. **To receive draft minutes and consider any recommendations from Standing & Sub Committee meetings**

a) **Finance & General Purposes Committee, meeting 24 March 2026**
b) **Estates Committee, meeting 7 April 2026**
c) **Planning & Transport Committee, meeting 14 April 2026**

7. **To receive an update from Task & Finish Groups and agree any action**

a) **Civic Actions Task & Finish Group** – no meeting
b) **Devolution Task & Finish Group** – no meeting; the Clerk to update on asset devolvement

8. **To consider options for vacant suite at The Almonry and offer of its furniture**

9. **To receive documents regarding new IT Policy to comply with Assertion 10 and agree adoption**

10. **To consider proposal to provide water butt at grounds staff building at recreation ground**

11. **To consider a Council Awareness stand at the Sports event at the Rec on 10 May and, if approved, agree volunteers**

12. **To note request for use of Abbey Green for Boxing Day Meet**

13. **To consider invitation to participate in Scarecrow Festival and, if approved, agree creators of Scarecrow**

14. **To receive six monthly reports from Standing Committees**

15. **Finance matters**

a) To receive list of **income and expenditure for February 2026**

16. **To note forthcoming events from Council Year document for May and June**

10 May	Battle Town Football Club Sports Event on the recreation ground
15 May	Vhelio Trophee
19 May	Annual Council Meeting
23-25 May	Medieval Fayre
24 May	Polish War Memorial Event
1 – 7 June	Volunteers Week
13 June	St Michael's Hospice Open Gardens
16 June	Sussex Day

17. **Correspondence and communications received post Agenda circulation**

18. **To receive reports from representatives of the Council and other reports**

a) Reports from Councillors

19. **Future agenda items / matters to note**

Please note: Parish Assembly 30 April at the Memorial Hall from 6pm

20. **Date of next meeting: ANNUAL MEETING, 19 MAY 2026**

EXCLUSION OF THE PUBLIC AND PRESS

For the consideration of sensitive information, it is recommended that the press and public be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (1)(2) for the following item.

21. **To consider and agree Lease conditions for provision of Café**

22. **To consider request for drainage works to be carried out across Cemetery drive**

23. **To receive update on Battle Museum of Local History Lease**

MEETINGS OF BATTLE TOWN COUNCIL AND ITS STANDING COMMITTEES ARE OPEN TO THE PUBLIC