Battle Town Council

A Meeting of the COUNCIL will be held on TUESDAY, 20th JANUARY 2026 at The Almonry, High Street, Battle at 7.00pm

Members are hereby summoned to attend the meeting in order to transact the following business.

In the interests of the environment, you are requested only to print if necessary.

Please note meetings are recorded to aid production of minutes.

PUBLIC QUESTION TIME 7.00 pm to 7.15 pm

A G E N D A

Carol Harris
Town Clerk
15th January 2026

1. **To receive and record apologies for absence**

2. **Disclosure of interest** In accordance with the Code of Conduct adopted by the Council, to declare any personal or pecuniary interests of Councillors on matters to be considered at the meeting, the nature of any interest and whether that interest is prejudicial.

3. **To approve and sign the minutes of the Council meeting of 16th December 2025**

4. **To receive a report from the Town Clerk**

5. **To receive reports from County Councillor and District Councillors**

6. **Pavilion project**
   To receive updates and consider recommendations from:

a) Clerk;
b) Pavilion Monitoring & Implementation Task & Finish Group: to agree to disband, following completion of the Terms of Reference
c) Marketing Sub Committee, 9th January 2026: proposed hire fees and charges and promotional matters
d) Personnel Sub Committee, 20th January 2026: to agree key holding, cleaning and caretaking arrangements

7. **To receive draft minutes and consider any recommendations from Standing & Sub Committee meetings:**

a) **Town Development & External Relations Committee, 6th January 2026:** to seek Members for the Parish Assembly Task & Finish Group
b) Planning & Transport Committee, 13th January 2026: to seek a Member for the Neighbourhood Plan Implementation, Monitoring & Review Sub Committee
c) Personnel Sub Committee, 20th January 2026: to consider recommendations in relation to Clerk's hours and consequential actions

8. **To receive updated documentation and agree Budget & Precept submission for 2026-2027**

9. **To consider proposal for Freedom of Battle and Coat of Arms and, if approved, agree volunteers to form Task & Finish Group**

10. **To consider any action for UK Town of Culture competition**

11. **To consider Council and Standing Committees meetings start time**

12. **To consider circulation of emails**

13. **Community Toilet Scheme**

a) **To receive reports on existing High Street facilities**
b) **To receive an update regarding Almonry courtyard facility**
c) **To consider transferring responsibility of CTS to Town Development & External Relations Committee**

14. **To receive an update from Devolution Task & Finish Group and agree any action**

15. **To consider suggestion for Bayeux Tapestry replica in Battle**

16. **Finance matters**

a) To receive list of **income and expenditure for November 2025**

17. **To note forthcoming events from Council Year document for February & March**

February	Seedy Sunday 1/02/2025	For launch of Battle in Bloom
February	date tbc	Mayors Charity Event
March	17 March – 2 April 2026	Litter Pick Spring Clean
March		Strengthening Local Relationships meeting

18. **Correspondence and communications received post Agenda circulation**

19. **To receive reports from representatives of the Council and other reports**

a) Reports from Councillors

20. **Future agenda items / matters to note**

21. **Date of next meeting: 17 February 2026**

MEETINGS OF BATTLE TOWN COUNCIL AND ITS STANDING COMMITTEES ARE OPEN TO THE PUBLIC