

Neighbourhood Plan - Implementation, Monitoring and Review Sub-Committee

Terms of Reference

NOTE: Committees and Subcommittees of the Council shall, at all times, act in accordance with the Standing Orders (2021-May) of the Council.

Objectives

1. To monitor and review the implementation of the Policies and Guidelines described in the Battle Civil Parish Neighbourhood Plan (NP), with regard to Battle Town Council, the Local Planning Authority (e.g., RDC) and planning applicants' submissions.
2. To monitor and review the implementation of projects identified in the NP (e.g. as identified within the Section 7. Community Aspirations).
3. To monitor the NP in relation to relevant national and local planning policy changes to ensure it remains current; and to recommend changes, additions and updates as necessary.
4. To recommend remedial actions to users of the NP, as necessary, if non-adherence to the NP is observed.

Membership

5. The membership shall comprise five or more persons, as agreed by the Planning & Transport Committee, at its first meeting following the Annual Meeting or at any other time when a vacancy arises.
6. The members shall include up to three Councillors, including one who was a member, if possible, of the former Battle CP NP Steering Group. Additionally, two or more resident volunteers¹ shall be invited to join the membership, including at least one who was not a member of the Steering Group; ensuring the number of resident members does not exceed the number of Councillor members.

Tasks

7. Review the Planning & Transport Committee (P&T) responses to planning applications, with specific regard to NP Policies and Guidelines.
8. Monitor and review Local Planning Authority (LPA, e.g., mainly RDC) planning decisions that conflict with NP Policies and Guidelines.
9. Monitor potential threats to the NP designated Local Green Spaces (Schedule 1) and Local Heritage assets (Schedule 2).
10. Monitor the Community Aspirations (Section 7) of the NP and assist the Council to progress projects, including through its CIL planning processes.
11. Monitor and report changes to the LPA's Local Plan that impact on the NP.
12. Request annual feedback from RDC regarding the policies within its Local Plan.

Operations

13. Meet and subsequently deliver a report quarterly to the P&T Committee.
14. Deliver an annual report to Council.

¹ Resident volunteers shall sign the Council's declaration of agreement to abide by the principles of the Standing Orders