



Battle Town Council



A Meeting of the COUNCIL will be held on TUESDAY, 21 MAY 2024 at
The Almonry, High Street, Battle at 7.30pm

**Members are hereby summoned to attend the meeting in order
to transact the following business.**

In the interests of the environment, you are requested only to print if necessary.

Please note meetings are recorded to aid production of minutes.

PUBLIC QUESTION TIME 7.30 pm to 7.45 pm

A G E N D A

Carol Harris
Town Clerk
15 May 2024

- 1. To elect Council Chairman and receive Chairman's acceptance of office**
- 2. To elect Council Vice-Chairman**
- 3. To receive and record apologies for absence**
- 4. Disclosure of interest** In accordance with the Code of Conduct adopted by the Council, to declare any personal or pecuniary interests of Councillors on matters to be considered at the meeting, the nature of any interest and whether that interest is prejudicial.
- 5. To approve and sign the minutes of the Council meeting of 16 April 2024**
- 6. To receive a report from the Town Clerk**
- 7. To receive verbal reports from County Councillor and District Councillors**
- 8. To consider recommendation from Finance & General Purposes Committee to approve completion and signing by Chairman of Council, the Annual Governance Statement 2023/24 (Section 1)**
- 9. To consider recommendation from Finance & General Purposes Committee to approve for signing Accountability Return 2023/24 (Section 2)**
- 10. To review and adopt Standing Orders**
- 11. To review and adopt Financial Regulations**
- 12. To review and adopt Code of Conduct**
- 13. To review Asset Register**
- 14. To receive confirmation of insurance arrangements in respect of all insurable risks**
- 15. To review and adopt Risk Management Policy**



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- 16. To review and adopt Operational & Financial Risks document**
- 17. To determine Council's eligibility to exercise the General Power of Competence**
- 18. Full Council and Standing Committees**
 - a) To consider proposal for amendment to meetings in August and start time**
 - b) To agree dates for meetings to May 2025**
- 19. To approve formation, membership, delegated authority levels and Terms of reference of the Standing Committees, and elect Committee Chairmen and Vice-Chairmen:**
 - a) Estates Committee**
 - b) Finance & General Purposes Committee**
 - c) Planning & Transport Committee**
 - d) Town Development & External Relations Committee**
- 20. To appoint representatives (and deputy representatives) of the Council to other bodies**
- 21. To agree Councillors Basic Parish Allowance**
- 22. To agree renewal of direct debit arrangements for utility bills and contracted services**
- 23. To agree payments by BACS for invoices, salaries and Councillors Basic Parish Allowance**
- 24. To consider payment of annual subscriptions as follows:**
 - a) Rother Association of Local Councils (RALC)**
 - b) East Sussex Association of Local Councils (ESALC)**
 - c) Society of Local Council Clerks (SLCC)**
- 25. To consider proposal from Pavilion Fundraising Task & Finish Group: In order to progress the Council's Pavilion rebuild project to completion, it is proposed:**
 - I. that a further £91,000 of local CIL funds is allocated to this project;**
 - II. that BTC allocates all further Local CIL receipts to the project until such times as the project is complete or further funding is received from another grant or agency.**
- 26. To receive list of income and expenditure for March 2024**
- 27. To receive draft minutes & consider any recommendations from Standing Committee meetings:**
 - a) Town Development & External Relations – 7 May 2024, invitation to assist Cllrs Cook and Sprong with Scarecrow Festival entry; suggested articles for summer Newsletter welcome;**
 - b) Finance & General Purposes – additional meeting 15 May 2024. Recommendation at items 8 and 9**
 - c) Planning & Transport – to receive a verbal report - 14 May 2024**
- 28. To receive a report from the Devolution Task and Finish Group and agree any action**
- 29. To receive an update on Station Master's House and agree any action**
- 30. To ratify email consultation on display of Climate Change Series exhibition from 1 June 2024**



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- 31. To note advice on publication of Register of Interest form**
- 32. Correspondence and communications received post Agenda circulation**
- 33. To receive reports from representatives of the Council and other reports**
- 34. Future agenda items / matters to note**
- 35. Date of next meeting: provisionally, 18 June 2024**

MEETINGS OF BATTLE TOWN COUNCIL AND ITS STANDING COMMITTEES ARE OPEN TO THE PUBLIC