



# Battle Town Council



A meeting of the ESTATES COMMITTEE will be held on  
TUESDAY, 2 APRIL 2024 at The Almonry, High Street, Battle at 7.30pm.

To Cllrs: B Brown (Chairman), A Austen, A Barton, S Burton, D Buss, V Cook, M-L Neill, C Sprong  
(with copies to other Members for information)

**Committee members are hereby summoned to attend the meeting  
in order to transact the following business.**

In the interests of the environment, you are requested only to print if necessary

Please note meetings are recorded to aid production of minutes

**Public Question Time 7.30-7.45pm**

## A G E N D A

*Carol Harris*  
Town Clerk  
25 March 2024

1. **To record and receive apologies for absence**
2. **Disclosure of interest:** To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
3. **To approve and sign the Minutes** of the previous meeting held on 6 February 2024.
4. **To receive the Clerk's report**
5. **Financial matters**
  - a) To receive budget report to 29 February 2024
  - b) To consider appropriate virements for year-end
6. **To consider application to provide mini orchard**
7. **Allotments**
  - a) To receive report from the Asst to Town Clerk, including inspection report
  - b) To receive minutes from meeting of Senlac Allotment Association held on 18<sup>th</sup> January 2024 and consider any requests
  - c) To consider improvement works at Cherry Garden community space
  - d) To review Action Plan for allotments 2023-2027 – not elsewhere on the agenda
    - i) Organise annual allotment competition; agree judges and judging criteria
  - e) To receive report from Cllr Buss
8. **Cemetery**
  - a) To receive an update on old cemetery workshop and agree action
  - b) To receive an update on underground leak
  - c) To receive an update regarding the mortuary building and consider any action
  - d) To review action plan for Cemetery 2023-2027 – not elsewhere on the agenda



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- i) Increase awareness of services & facilities, agree method to market to funeral directors
- e) To receive report from Cllr Cook

## 9. Recreation Grounds

- a) To receive an update from the Pavilion Funding Task & Finish Group
- b) To receive an update from the Pavilion Technical Team Task & Finish Group
- c) To note incident on play equipment
- d) To review action plan for recreation ground 2023-2027
- e) To receive report from Cllr Buss

## 10. Street Furniture & Lighting

- a) To review action plan for street furniture and lighting 2023-2027
- b) To receive report from Cllr Barton

## 11. Remainder of BTC's Estate

- a) To receive report on Hornbeams opposite Abbey Green and agree location
- b) To consider requests for use of Abbey Green by Battle Medieval Fayre and Battel Bonfire Boyes
- c) To consider recommendations from Ecological and Biodiversity Assessment of the Amenity Field
- d) To review and agree Estate Management Programme
- e) To review action plan for remainder of BTCs estate for 2023-2027
  - i) Review, update as necessary and agree risk assessment
  - ii) Ensure that an up-to-date record is maintained of the land & property for which the Committee is responsible
- f) To receive report from Cllr Burton

## 13. To receive Correspondence & Communications received post Agenda circulation

## 14. Matters for information / future agenda items

## 15. Date of next meeting: provisionally Tuesday, 4<sup>th</sup> June 2024

### EXCLUSION OF THE PUBLIC AND PRESS

For the consideration of sensitive information, it is recommended that the press and public be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (1)(2) for the following items.

## 16. To receive an update on erection of fence on Council land and agree any action

## 17. To receive an update on George Meadow / Upper Stumblets lease conditions and agree any action

## 18. To review Battle Pre-school lease conditions and agree any action

**MEETINGS OF BATTLE TOWN COUNCIL AND ITS STANDING COMMITTEES ARE OPEN TO THE PUBLIC**