



Battle Town Council



A meeting of the **MARKETING SUB-COMMITTEE**
will be held on **TUESDAY, 23 JANUARY** at The Almonry, High Street, Battle at 9am

To: **Cllrs V Cook (Chair), D Buss, C Sprong, D Wheeler and Mrs J Gyngell and Dr M Kiloh**
(with copies to other Members for information)

**Committee Members are hereby summoned to attend the meeting
in order to transact the following business.**

In the interests of the environment, you are requested only to print if necessary

Please note meetings are recorded to aid production of minutes

A G E N D A

Beata Rieu
Deputy Town Clerk
2024/01/17

- 1. To receive and record apologies for absence**
- 2. Disclosure of Interest:** To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct
- 3. To approve and sign the minutes of the previous meeting held on Tuesday, 7 November**
- 4. To receive a report from the Deputy Town Clerk**
- 5. To review guidelines to develop exhibition policy and consider recommendations from L Samms**
- 6. To agree Almonry leaflet and distribution, for recommendation to Finance & General Purposes Committee (F&GP)**
- 7. The Station Master's House**
 - a) To receive an update
 - b) To consider marketing needs
 - c) To consider a Business Plan and formation of a Task & Finish Group, for recommendation to F&GP
- 8. To consider room hire conditions and charges**
- 9. To receive an update on the Ceremonies Room**
- 10. Matters for information / future agenda items**
- 11. Date of next meeting:** Tuesday 14 May 2024, 9am and suggested second Tuesday of every 3 months at 9am thereafter: September, January, May (to be confirmed).