

## Notes from a meeting of the **Pavilion Fundraising Task and Finish Group**

held on Tuesday 16<sup>th</sup> January 2024 at 14.00 in The Almonry

### **Present**

Andrew Barton, Battle Town Council (Convenor)

Sue Burton, Battle Town Council

Leo Cacciatore, Junior Park Run

Glenna Favell

Jill Gyngell

### **Apologies**

Darren Buss, Battle Town Council

Garry Walsh, Battle Town Football Club

### **Project Update**

Now that the Pavilion Plan is in place, two Task & Finish Groups have been formed: Pavilion Fundraising to take forward the fundraising task and a Pavilion Technical Team to verify the tender documents and prepare a contract for the works. It was noted that the two groups will need to dovetail in order that funding applications will be correct, particularly the amount of funding required.

Planning Permission is in place and work must start within three years from the Decision Date of 29th June 2023 (Application No: RR/2023/685/P).

Capital expenditure required (figures from the Pavilion Plan)

Tender sum	£678,400	(2023)
Contingency	£67,840	
Professional fees	£10,000	
Clubroom	£2,300	fixtures and fittings
Community area	£4,300	fixtures and fittings
<b>Total</b>	<b>£762,840</b>	

Funds agreed so far (from Pavilion Plan):

£400,000	Strategic Community Infrastructure Levy (CIL)
£165,000	Local CIL
£35,000	Earmarked Reserve (EMR) for Pavilion
£7,500	EMR for café
<b>£607,500</b>	<b>Total</b>

It was noted that Council expects to require a further £250,000 to complete the project. The group will make applications for this figure, but the figure may change during the course of the technical group's work.

### **Terms of Reference**

AB will circulate a draft document by email for comment. It was felt that the group should seek funding through engagement with the community and by researching grants that will match various aspects of the project e.g. accessibility; energy efficiency.

## Funding Streams

National Funding Listing – GF to request that listings are forwarded to group from BTC.

East Sussex CC Funding List – monthly listings to be scrutinised by members for possible funds.

Support is available from East Sussex CC – GF to make contact with the funding officer.

It was noted that grant funding could be accessed through:

- BLAP
- BTFC (Community Interest Club)
- Junior Park Run (Registered charity)

Suggestions for funding were discussed:

- |                      |  |
|----------------------|--|
| London Marathon Fund | only for projects in London  |
| The National Lottery | BTC has previously been turned down as Battle is not considered to be an area of deprivation |
| Sport England        | could be considered for discrete areas such as accessibility or to improve energy efficiency |
| Football Foundation  | not available in 2023. GF to consult with Town Clerk   |
| Cash 4 Clubs         | fund is closed   |
| London City Hall     | for Londoners  |

GF has updated a draft Expression of Interest (EOI) for a grant from the Community Ownership Fund (COF) through the Department for Levelling Up, Housing and Communities. It appears that EOIs cannot be submitted currently (possibly because the current round for applications closes at the end of January) so the word count for the various sections is currently unknown.

## Community Engagement

It is important that all Councillors have looked around the Pavilion because the photographs taken so far do not reflect the poor state that it is in. DB will be asked to take photographs that do so.

There was uncertainty within the T&F group regarding regulations about the Council holding fundraising events and receiving donations and sponsorship. Clarity will be sought from the Responsible Financial Officer.

Suggestions for community engagement include:

### Friends of the Pavilion group.

There could be a display of photos and plans at the Parish Assembly to raise awareness of the project and encourage residents to sign up as Friends. A clear, motivational piece could also be included in the Annual Report and an update posted on the website.

### Open Day

A fundraising open day and sports event will be held on the Rec during the spring school holidays (29 March to 14 April) to be called *Run Rabbit Run on the Rec - the Big Easter Event*. The Pavilion will be open and the Council's plans on display. If the weather is inclement, the stalls and activities could be held in the Guide Hall if available. Initial ideas include:

- Appearance by Philip Ardagh (author of *Bunnies on the Bus*)
- Craft activity to make bunny ears
- Bunny Run on the Rec for children
- Football tournament(s)
- Appearance by ESFRS
- Invite MP and seek support for project

### **5k Colour Run**

It was felt that the 500m pathway was too short for an event such as this to take place.

### **Youth Football Tournament**

GW to look into this, though it is also hoped to include a football tournament in the *RRRR* event.

### **Quiz Night**

DB could approach the pubs to hold a quiz - perhaps one that moves around the town's pubs.

### **Football Memorabilia Auction**

It was felt that a sports, rather than just football memorabilia auction should be considered.

### **Name Etched in History**

A similar scheme to invest in the Battle Health Pathway was found to be a lot of work for very little interest in investment, but may be reconsidered at a later date.

### **Actions**

- AB     Circulate draft Terms of Reference  
        Arrange a display at the Parish Assembly and an article for the Annual Report and website  
        Form a Friends of the Pavilion group  
        Book the Rec for *Run Rabbit Run on the Rec – the Big Easter Event(RRRR)* when the date is confirmed
- DB     Photograph the Pavilion to demonstrate the poor state of the building  
        Approach pubs regarding holding a Quiz Night
- SB     Ensure that all current Councillors have looked around the Pavilion
- LC     Liaise with JG to agree a date for *RRRR*  
        Liaise with GW to organise running, football and other sporting events for *RRRR*  
        Book Guide Hall for *RRRR*  
        Invite ESFRS to *RRRR*
- GF     Request that Officers forward national funding listings to group members  
        Make contact with East Sussex CC's funding officer  
        Consult with the Town Clerk regarding Football Foundation funding situation  
        Distribute latest draft EOI for COF  
        Seek clarity from the Responsible Financial Officer regarding the Council holding fundraising events and receiving donations and sponsorship  
        Book Chamber for next meeting
- JG     Contact Philip Ardagh regarding possible appearance at *RRRR* and pass suitable date(s) to LC
- GW     Liaise with LC to organise running, football and other sporting events for *RRRR*  
        Look into holding a youth football tournament

### **Date of Next Meeting**

20 February 2024 at 14.00 in the Chamber.