

**Station Masters House Meeting Room – Hire Agreement Company / Organisation Name (If applicable)**

**Contact Name**

**Contact Telephone Number**

**Contact Email Address**

**Room requested**

**Chamber – tea station required Yes/No**

**Old Hall**

**Senlac**

**Norman**

**Saxon**

**Purpose of Hire**

**Date & Time of hire period**

**Date/s –**

Where a regular hire is requested please indicate start date and end date if applicable

**Hire starts\* –**

\*Start & finish times to include all setting out & tidying

**Hire period finishes\*-**

**Disabled access required**

**Yes/No**

Includes ramped access and external lift