



Battle Town Council



A meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** will be held at
The Almonry, High Street, Battle on **TUESDAY, 27th SEPTEMBER 2022** at 7.30pm

To Cllrs: **V Cook (Chairman), C Davies, G Favell, M Howell, M Kiloh, H Sharman**
With copies to other Members for information

PUBLIC QUESTION TIME 7.30 pm to 7.45pm

In the interests of the environment, you are requested only to print if necessary

Please note meetings are recorded to aid production of minutes

A G E N D A

Carol Harris

Town Clerk

14th September 2022

- 1. To receive and record apologies for absence**
- 2. Disclosure of interest** - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
- 3. To approve and sign the minutes of the meeting of 26th July 2022**
- 4. To receive the Clerk's report**
- 5. Financial matters**
 - a) To receive budget report to 31st July 2022
- 6. To receive correspondence and communications received post agenda publication**
- 7. To receive an update on the Almonry Project and consider any recommendations**
- 8. Almonry Garden**
 - a) To receive a report from Beautiful Battle
 - b) To consider lawn maintenance contract
 - c) To agree any improvements
- 9. To receive recommendation from External Relations & Town Development Committee to consider recruitment of a Tourist Information Point staff member for Saturdays**
- 10. Staff matters**
 - a) To consider remuneration for officers for additional hours worked
 - b) To receive an update on the Deputy Town Clerk recruitment
 - c) To agree staff appraisals
 - d) Review staffing against Council business requirements prior to budget setting



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11. To receive a report from the Wedding Venue Working Group and consider any recommendations
12. To consider purchase of fire rated safe
13. To consider electricity contract renewal for the Almonry, due January 2023
14. To receive quotation for balustrade at Parlour to Old Hall step
15. To consider additional charge for use of the kitchen
16. To consider options for disposal of surplus coloured paper stocks
17. To consider draft Dignity at Work Policy
18. To review detailed Action Plan 2022/23
 - a) Ensure necessary policies are in place and retire policies that are superseded or no longer applicable
 - b) Monitor Service Level Agreement with Beautiful Battle
 - c) Review judges reports from South & South East in Bloom
19. **Matters for information and future agenda items**
 - To receive a report from the Almonry Use Working Group
 - Review projects and general reserves to build up and maintain EMR's prior to budget setting
 - To review all budget lines
20. **Date of next meetings:**
 - additional meeting to consider F&GP budget requirements for 2023-24; Wednesday 19th October at 10am;
 - 22nd November 2022

ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES ARE OPEN TO THE PUBLIC