



Battle Town Council



A meeting of the ENVIRONMENT COMMITTEE will be held on
TUESDAY, 4th OCTOBER 2022 at The Almonry, High Street, Battle, at 7.30pm.

To Cllrs: G Favell (Chairman), A Barton, S Burton, V Cook, J Gyngell, M Kiloh, H Sharman
(with copies to other Members for information)

**Committee members are hereby summoned to attend the meeting
in order to transact the following business.**

In the interests of the environment, you are requested only to print if necessary

Please note meetings are recorded to aid production of minutes

Public Question Time 7.30-7.45pm

A G E N D A

Carol Harris

Town Clerk

28th September 2022

1. **To record and receive apologies for absence**
2. **Disclosure of interest:** To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
3. **To approve and sign the Minutes** of the previous meeting held on 2nd August 2022.
4. **To receive the Clerk's report**
5. **Financial matters**
 - a) To receive budget report to 31st July 2022
6. **To receive Correspondence & Communications** received post Agenda circulation
7. **To agree preparation of 6 monthly report for Full Council**
8. **To agree amendments/clarification to Estate Management Programme, following advice from wild meadow advisor**
9. **Allotments**
 - a) To receive report from the Asst to Town Clerk
 - b) To consider amendment to Allotment Agreement regarding water usage and capture
 - c) To consider fencing to inner boundary at Watch Oak
 - d) To review detailed action plan for allotments 2022-2023
10. **Cemetery**
 - a) To receive confirmation of South & South East in Bloom Silver Gilt award and judges' comments
 - b) To consider replacement of copper beech memorial tree



Battle Town Council



- c) To consider advice regarding replacing Betty Shelter roof
- d) To agree revision to Cemetery Regulations
- e) To receive annual gravestone inspection report
- f) To review detailed action plan for cemetery 2022-2023
 - i) Market services and facilities to Funeral Directors
 - ii) Consider options for conservation of the Mortuary
 - iii) Seek recommendations and quotes for improvement to paths to improve disabled access

11. Recreation Grounds

- a) To note written report from Fit for Battle meeting on 2 August 2022
- b) Pavilion rebuild:
 - i) To agree responsibility for the business plan;
 - ii) To consider a re-tender process
 - iii) To agree expression of interest to Rother District Council Community Infrastructure Levy funds
- c) To agree appropriate planting for the Cycle Skills Area
- d) To agree appropriate play equipment for younger children
- e) To review detailed action plan for recreation ground 2022-2023
 - i) To review fees and charges and agree any increases
 - ii) To agree budget and apply for planning permission for MUGA lighting

12. Street Furniture & Lighting

- a) To review detailed action plan for street lighting 2022-2023
 - i) To note bench provision report and consider any gaps
 - ii) Review report and consider any improvements required to notice boards
 - iii) Review street lighting contract

13. Remainder of BTC's Estate

- a) To consider a request for use of the Abbey Green by Friends of the Conquest hospital for a carol singing evening in December
- b) To receive an update regarding the proposed graffiti wall
- c) To consider policy in relation to replacement of trees
- e) To review detailed action plan for the remainder of BTC's Estate 2022-2023
 - i) Make recommendations regarding the replacement of equipment and the purchase of new equipment - Obtain necessary quotes; review report and agree budget requirement for 2023-24
 - ii) Review fees, charges and rents and recommend any increases
 - iii) Agree timeframe and amounts to be saved annually into EMR to refurbish the surface of Abbey Green

14. To consider budget proposals for 2023-2024

15. Matters for information / future agenda items

16. Date of next meeting: Tuesday, 6th December 2022

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND
ITS COMMITTEES ARE OPEN TO THE PUBLIC**