



# Battle Town Council



A meeting of the ENVIRONMENT COMMITTEE will be held on  
**TUESDAY, 2<sup>nd</sup> AUGUST 2022 at The Almonry, High Street, Battle, at 7.30pm.**

**To Cllrs: G Favell (Chairman), A Barton, S Burton, V Cook, J Gyngell, M Kiloh, H Sharman**  
(with copies to other Members for information)

**Committee members are hereby summoned to attend the meeting  
in order to transact the following business.**

In the interests of the environment, you are requested only to print if necessary

Please note meetings are recorded to aid production of minutes

**Public Question Time 7.30-7.45pm**

## A G E N D A

*Carol Harris*  
Town Clerk  
27<sup>th</sup> July 2022

- 1. To record and receive apologies for absence**
- 2. Disclosure of interest:** To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
- 3. To approve and sign the Minutes** of the previous meeting held on 7<sup>th</sup> June 2022.
- 4. To receive the Clerk's report**
- 5. Financial matters**
  - a) To receive budget report to 30<sup>th</sup> June 2022
- 6. To receive Correspondence & Communications** received post Agenda circulation
- 7. To review Terms of Reference for recommendation to Full Council**
- 8. To review Estate Management Plan**
- 9. Allotments**
  - a) To receive report from the Asst to Town Clerk
  - b) To consider reduced rents for allotment plots for residents on means tested benefits
  - c) To review detailed action plan for allotments 2022-2023
    - i) Review rents and agree any increases – agreed previous year; no review for two years
- 10. Cemetery**
  - a) To consider family activity day
  - b) To agree reinstatement of Cemetery Friends volunteer group
  - c) To review detailed action plan for cemetery 2022-2023



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- i) Annual gravestone inspection report – postponed and rearranged for 11<sup>th</sup> August 2022
- ii) Increase awareness of services – newsletter article for Autumn

## 11. Recreation Grounds

- a) To agree Friends of the Rec volunteer group
- b) To review Grass Pitch Maintenance Agreement with Battle Town Football Club
- c) To agree purchase of planting for Cycle Skills Area and additional picnic table from Fit for Battle Ear Marked Reserves
- d) To note application for free [basketball net](#) for Multi Use Games Area (MUGA)
- e) To consider request for overnight activity for Brownies
- f) To agree use for picnic and games session for Ukrainian guests and their hosts
- g) Telham play area
  - i) To review analysis of survey
  - ii) To note concern at grass length
- h) To review detailed action plan for recreation ground 2022-2023
  - i) Agree suitable play equipment for younger children
  - ii) Agree production of pavilion business plan, including responsibility for café provision
  - iii) Agree to seek revised quotes for flood lighting to MUGA

## 12. Street Furniture & Lighting

- a) To review detailed action plan for street lighting 2022-2023
  - i) Undertake review of current seating provision
  - ii) Compile town signage and notice board report

## 13. Remainder of BTC's Estate

- a) To note damage to Abbey Green and agree repair
- b) To consider additional 'no vehicular parking' signs for Abbey Green
- c) To agree use of Abbey Green:
  - Lights-on event - Saturday 26<sup>th</sup> November
  - Late Night Shopping (full day) - Thursday 8<sup>th</sup> December
- d) To consider maintenance contract for grass areas at Oak Tree and Skate Ramp Park
- e) To review detailed action plan for the remainder of BTC's Estate 2022-2023
  - i) Review and update risk assessment as necessary
  - ii) Consider replacement and purchase of any new equipment
  - iii) Review fees, charges and rents and recommend any increases
  - iv) Research grant funding for Abbey Green surfacing

## 14. To consider recruitment of volunteer Tree Warden

## 15. Matters for information / future agenda items

- To consider advice regarding replacing Betty Shelter roof

## 16. Date of next meeting: Tuesday, 4<sup>th</sup> October 2022

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND  
ITS COMMITTEES ARE OPEN TO THE PUBLIC**