



Battle Town Council



A meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** will be held at
The Almonry, High Street, Battle on **TUESDAY, 22nd MARCH 2022** at 7.30pm

To Cllrs: **G Favell (Chairman), V Cook, M Howell, M Kiloh, H Sharman**
With copies to other Members for information

PUBLIC QUESTION TIME 7.30 pm to 7.45pm

In the interests of the environment, you are requested only to print if necessary

Please note meetings are recorded to aid production of minutes

A G E N D A

Nick Acuna
Deputy Town Clerk
16th March 2022

- 1. To receive and record apologies for absence**
- 2. Disclosure of interest** - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
- 3. To approve and sign the minutes of the meeting held on 25th January 2022**
- 4. To agree amendment to minutes of the meeting held on 7th December 2021**
- 5. To receive the Deputy Clerk's report**
- 6. To receive correspondence and communications received post agenda publication**
- 7. To receive an update on the Almonry Project and consider any recommendations**
- 8. To receive a report from the Almonry Use Working Group and consider any recommendations**
- 9. Almonry Garden**
 - a) To receive a report from Beautiful Battle and agree actions
- 10. To consider Almonry signage**
- 11. To receive the Personnel sub Committee minutes 8 February and consider recommendations:**
 - a) To award the Town Clerk a two salary point increase from April 2022
 - b) To award the Town Clerk a bonus of £1,000 from the Additional staff hours Ear Marked Reserve (385) upon completion of the Almonry project
- 12. To consider review of salary for a member of grounds maintenance staff**



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13. To consider suggested amendments to policies and documents pertaining to grass cutting contract

14. To agree additional meeting to discuss Community Infrastructure Levy recommendations to Full Council

15. Review record of land & property for which F&GP is responsible

16. To review action plans

- a. Committee to present report to Council every six months – October and April
- b. Identify and collate additional sources of funding for projects and routine activities
- c. Chairman of Personnel S-C to undertake mid-year review of Town Clerk

17. Financial matters

- a. To receive budget report to 31st January 2022
- b. To consider virement of unspent budgets to Ear Marked Reserves
- c. To consider application from Kent Surrey & Sussex Air Ambulance Charity for grant of £300
- d. To note Bank reconciliation to January 2022

18. Matters for information and future agenda items

19. Date of next meeting: 24th May 2022

ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES ARE OPEN TO THE PUBLIC